

# Notice of Intent to Cease Solicitation Activity



Tre Hargett  
Secretary of State

## Division of Charitable Solicitations and Gaming

### Department of State

State of Tennessee  
312 Rosa L. Parks Avenue, 6th Floor  
Nashville, Tennessee 37243  
Phone: 615-741-2555  
Fax: 615-253-5173  
sos.tn.gov/charitable

For Office Use Only



**INSTRUCTIONS:** Pursuant to T.C.A. § 48-101-506(h), any person that ceases solicitation activities after registration must notify the secretary of state of such fact within thirty (30) days after solicitation activities end. Within ninety (90) days after the end of the solicitation activities or ninety (90) days after its fiscal year ends, that person shall file with the secretary financial documentation required by T.C.A. § 48-101-506(b).

Name of organization: \_\_\_\_\_ CO ID: \_\_\_\_\_

Contact Name: \_\_\_\_\_ FEIN: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

I, \_\_\_\_\_, do swear and affirm that \_\_\_\_\_ is no longer  
Print name Name of organization  
soliciting donations from or within the State of Tennessee, effective immediately. I do swear and affirm that this organization will no longer conduct any solicitations in the State of Tennessee and understand that if the organization wants to solicit from or within the State of Tennessee in the future, it must first register with this office. I understand that the above mentioned organization will be deemed inactive in the State of Tennessee upon receipt of this form and accompanying financial documentation by the Division of Charitable Solicitations.

**Or**

I swear and affirm that the above mentioned organization is not receiving contributions from the State of Tennessee on a repeated and ongoing basis or a substantial basis through its websites, as defined by Tenn. Comp. R. & Regs. 1360-03-01-.01.

**Signature:** I certify that the information in this Notice of Intent to Cease Solicitation Activity is true and correct to the best of my knowledge.

Most recent IRS Form 990 or financial documentation is **attached** as required by T.C.A. § 48-101-506(b).

**Please Note: Notice/Request will not be processed unless financial documentation accompanies form.**

Signature of Principal Officer or Authorized Representative: \_\_\_\_\_

Salutation: \_\_\_\_\_

First: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Position Title: \_\_\_\_\_ Date: \_\_\_\_\_