

**Tennessee Highway Officials Certification Board**  
**Minutes of Meeting on December 2, 2019**

The Tennessee Highway Officials Certification Board met in Conference Room G, on the 3rd Floor of the William R. Snodgrass - Tennessee Tower in Nashville on December 2, 2019 at 10:00 a.m. Central Time.

**Attending were the following members of the board:**

Manny Belen (participated by phone)  
Bryon Fortner (participated by phone)  
Nicole Shaffer  
Bob Wormsley  
Jessica Lim

**Applicants Participating by Phone:**

William Terry Smith – Marion County  
Bryan Kevin Knight – Montgomery County

**Non-Applicant Persons Participating by Phone**

John Graham – Marion County  
Van Gary Boshers – Maury County  
Stayton Darnell Black, Jr. - Montgomery County  
Roy Thomason, Jr. – Polk County  
Gregory Allen Brooks – Rutherford County

**Applicants Participating in Person:**

Jeffery Howell Bryant, Jr. – Montgomery County

**Others Participating in Person:**

Jeffery Howell Bryant, Sr. – Montgomery County – Visitor  
Rodney Carmical – Tennessee Highway Officials Association  
Ava Korby – Tennessee Highway Officials Association  
Brett Howell – County Technical Assistance Services

Chairman Lim called the meeting to order at 10:03 a.m. Central Time.

A motion was made by Bob Wormsley, seconded by Nicole Shaffer, and unanimously approved to accept meeting minutes from November 21, 2019.

Chairman Lim reviewed statutory requirements and the board's guidelines for certifying applicants.

The board proceeded to examine affidavits submitted for certification. The status next to each applicant's name indicates the final action of the board. Motions for the board action were made and seconded by the members indicated. All votes were unanimous unless otherwise indicated.

**Previously Certified Applicants**

None Reviewed

## New Applicants

### **Marion County – William Terry Smith – Approved – (Wormsley/Fortner)**

Based on the application submitted by Mr. Smith, the board was able to clearly identify four (4) years of supervisory experience in highway maintenance and/or construction.

### **Montgomery County – Jeffery Howell Bryant, Jr. – Approved – (Belen/Fortner)**

Based on the application submitted by Mr. Bryant, the board was able to clearly identify graduation of an accredited school of engineering and having a current license to practice engineering in Tennessee.

### **Montgomery County – Bryan Kevin Knight – Approved – (Fortner/Wormsley)**

Based on the application submitted by Mr. Knight, the board was able to clearly identify four (4) years of supervisory experience in highway maintenance and/or construction.

**Yes votes:** Fortner, Shaffer, Wormsley and Lim      **No votes:** Belen

### **Polk County – Larry Ray Farner – Denied – (Fortner/Wormsley)**

Based on the application submitted by Mr. Knight, the board was unable to clearly identify four (4) years of supervisory experience in highway maintenance and/or construction.

**Yes votes:** Fortner, Shaffer and Wormsley      **No votes:** Belen and Lim

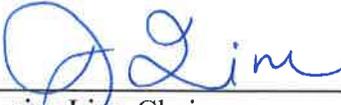
Board members discussed adding information to the application and/or guideline to assist the board in reviewing applications. Below are the suggested items:

- Fortner – For county employees specifically, requiring or recommending something from the county governing association verifying the applicant's title and duties.
- Shaffer – Where the name of the position or title has changed or no longer exists, provide documentation or information regarding exact duties.
- Wormsley – Add to the application and/or guidelines a suggestion that the applicant provide affidavits from supervisors with firsthand knowledge of the work performed.

The next meeting date was not set.

Since there was no other business before the board, Chairman Lim adjourned the meeting at 10:37 a.m. Central Time.

Submitted this 2<sup>nd</sup> day of December 2019.

  
\_\_\_\_\_  
Jessica Lim, Chairman