

**Tennessee Highway Officials Certification Board
Minutes of Meeting on March 26, 2020**

The Tennessee Highway Officials Certification Board met telephonically March 26, 2020, at 10:00 a.m. Central Daylight Time.

Attending were the following members of the board:

Manny Belen (participated by phone)
Bryon Fortner (participated by phone)
Nicole Shaffer (participated by phone)
Bob Wormsley (participated by phone)
Jessica Lim (participated by phone)

Applicants Participating by Phone:

William Allen Singleton – Claiborne County
Michael Anthony Kemp – Smith County

Non-Applicant Persons Participating by Phone

Roy Thomason – Polk County Road Superintendent
Steve Edward Coble – Smith County Road Superintendent

Others Participating By Phone:

Rodney Carmical – Tennessee Highway Officials Association
Brett Howell – County Technical Assistance Services

Chairman Lim called the meeting to order at 10:01 a.m. Central Daylight Time.

A motion was made by Bob Wormsley, seconded by Nicole Shaffer, and unanimously approved to accept the meeting minutes from March 16, 2020.

Chairman Lim, in accordance to Tenn. Code An. § 8-44-108(b), gave a statement of the necessity for conducting the Tennessee Highway Officials certification meeting by phone due to a lack of a physical quorum. A telephonic meeting was determined a necessity to review applications for certification of chief administrative officers of the highway departments for Claiborne, Moore, and Smith counties.

Chairman Lim reviewed the statutory requirements and the board's guidelines for certifying applicants.

The board proceeded to examine affidavits submitted for certification. The status next to each applicant's name indicates the final action of the board. Motions for the board action were made and seconded by the members indicated. All votes were unanimous unless otherwise indicated.

Previously Certified Applicants

None Reviewed

New Applicants

Claiborne County – William Allan Singleton – Denied – (Wormsley/Belen)

The board previously deferred final action on Mr. Singleton's application on March 9 and requested additional information. No additional information was received. Based on the application submitted by Mr. Singleton, the board was unable to clearly identify four (4) years of supervisory experience in highway maintenance and/or construction.

Moore County – Thomas Brian Steelman – Denied – (Shaffer/Wormsley)

Based on the application submitted by Mr. Steelman, the board was unable to clearly identify four (4) years of supervisory experience in highway maintenance and/or construction.

Polk County - Frankie Womble – Application Withdrawn

Chairman Lim stated she received correspondence from Mr. Womble's attorney advising her Mr. Womble withdrew his application.

Chairman Lim also discussed the board's request from Mr. Womble for clarification regarding the Georgia GED submitted with his application. Chairman Lim is waiting on clarification regarding this document and, if she does not receive sufficient information by March 30, 2020, will turn Mr. Womble's application and information over to Mark Goins, State Coordinator of Elections.

Smith County – Michael Anthony Kemp – Approval – (Belen/Fortner)


Based on the additional information and original application submitted by Mr. Kemp, the board was able to clearly identify four (4) years of supervisory experience in highway maintenance and/or construction

Chairman Lim went over the revisions to the application for certification. The final version will be finalized by the Secretary of States, Publications Division and will ready for future applicants to use in 2022.

No new meeting date was set.

Because there was no other business before the board, Chairman Lim adjourned the meeting at 10:23 a.m. Central Daylight Time.

Submitted this 26th day of March 2020.



Jessica Lim, Chairman