

Tennessee Highway Officials Certification Board
Minutes of Meeting on March 16, 2020

The Tennessee Highway Officials Certification Board met in Conference Room G, on the 3rd Floor of the William R. Snodgrass - Tennessee Tower in Nashville on March 9, 2020, at 1:00 p.m. Central Daylight Time.

Attending were the following members of the board:

Manny Belen (participated by phone)
Bryon Fortner (participated by phone)
Nicole Shaffer
Bob Wormsley (participated by phone)
Jessica Lim

Applicants Participating by Phone:

Brian Mullins – Roane County

Non-Applicant Persons Participating by Phone

Roy Thomason – Polk County Road Superintendent
Steve Edward Coble – Smith County Road Superintendent

Applicants Participating in Person:

NONE

Others Participating in Person:

Rodney Carmical – Tennessee Highway Officials Association
Brett Howell – County Technical Assistance Services

Chairman Lim called the meeting to order at 1:01 p.m. Central Daylight Time.

A motion was made by Nicole Shaffer, seconded by Bryon Fortner, and unanimously approved to accept meeting minutes from March 9, 2020.

Chairman Lim, in accordance to Tenn. Code An. § 8-44-108(b), gave notice of the necessity for conducting the Tennessee Highway Officials certification meeting by phone due to a lack of a physical quorum. A telephonic meeting was required to review applications for certification of chief administrative officers of the highway departments for Polk, Roane and Smith counties.

Chairman Lim reviewed statutory requirements and the board's guidelines for certifying applicants.

The board proceeded to examine affidavits submitted for certification. The status next to each applicant's name indicates the final action of the board. Motions for the board action were made and seconded by the members indicated. All votes were unanimous unless otherwise indicated.

Previously Certified Applicants

Roane County – Brian Mullins - Approval – (Shaffer/Fortner)

New Applicants

Polk County – Frankie Womble – Deferred – (Wormsley/Belen)

Based on the application submitted by Mr. Womble, the board requested clarification regarding the Georgia GED document submitted by Mr. Womble.

Smith County – Michael Anthony Kemp – Deferred – (Belen/Fortner)

Based on the application submitted by Mr. Kemp, the board requested clarification of dates and duties of his supervisory experience in highway maintenance and/or construction.

Chairman Lim went over the revisions to the application for certification. Board members will discuss the final draft application at their next meeting.

The next meeting date was set for March 26 at 10:00 a.m. (Central).

Because there was no other business before the board, Chairman Lim adjourned the meeting at 1:26 p.m. Central Daylight Time.

Submitted this 16th day of March 2020.



Jessica Lim, Chairman