# Minutes
## State Election Commission Meeting
### October 8, 2018

The State Election Commission meeting was called to order by Chairman Judy Blackburn at 12:15 p.m., Central Standard Time, October 8, 2018. The following members and staff were present: Commissioners Barrett, McDonald, Wallace, Wheeler and Younce; Coordinator of Elections Mark Goins, Assistant Coordinator of Elections Beth Henry - Robertson and Kathy Summers, Elections Specialist.

Commissioner Wheeler made a motion to adopt the minutes from April 9, 2018, as amended, Commissioner Younce seconded the motion and the minutes were unanimously approved as amended. (Aye votes: Barrett, Blackburn, McDonald, Wallace, Wheeler and Younce; No votes: None; Abstention: None.)

Commissioner Barrett made a motion to move the July 9, 2018, minutes to the next regularly scheduled meeting. Commissioner Wallace seconded the motion to place the minutes on the January 14, 2019, agenda. (Aye votes: Barrett, Blackburn, McDonald, Wallace, Wheeler and Younce; No votes: None; Abstention: None.)

Commissioner Wallace made a motion to adopt the telephonic minutes from July 19, 2018, Commissioner Barrett seconded the motion and the minutes were unanimously approved. (Aye votes: Barrett, Blackburn, McDonald, Wallace, Wheeler and Younce; No votes: None; Abstention: None.)

Commissioner Wallace made a motion to adopt the telephonic minutes from July 31, 2018, Commissioner McDonald seconded the motion and the minutes were unanimously approved. (Aye votes: Barrett, Blackburn, McDonald, Wallace, Wheeler and Younce; No votes: None; Abstention: None.)

Commissioner McDonald made a motion to adopt the telephonic minutes from August 29, 2018, Commissioner Younce seconded the motion and the minutes were unanimously approved. (Aye votes: Barrett, Blackburn, McDonald, Wallace, Wheeler and Younce; No votes: None; Abstention: None.)

No county election commission appointments were made, as there were no vacancies to fill.

## Old Business
- **Dominion Voting D-Suite 5.0 (Touch Screen Ballot Marking Device) Request for approval.**

Beth Henry – Robertson, Assistant Coordinator of Elections, spoke regarding the viewing of the Dominion Voting D-Suite 5.0, on August 7, 2018, in Romulus, Michigan (Wayne County, MI). Both Commissioner Judy Blackburn and Commissioner Tom Wheeler attended the viewing, as well.

Coordinator Goins stated if a county were to choose this machine, they need to have more than one device in each precinct.

Jessica Bowers, Director of Certification for Dominion, spoke before the commission and asked for approval of their voting machine for use in Tennessee.

Commissioner Barrett made a motion to certify the Dominion Voting D-Suite 5.0, Commissioner McDonald seconded the motion and the voting machine was unanimously approved for use in Tennessee. (Aye votes: Barrett, Blackburn, McDonald, Wallace, Wheeler and Younce; No votes: None; Abstention: None.)

- **Code of Conduct for County Election Commissioners and Administrators of Elections**

Coordinator Goins went over the suggested draft of Code of Conduct, which had been advocated by the State Election Commission after recent show cause hearings. **(See attached Code of Conduct draft.)**


**New Business**
- **Administrators of Elections Who Passed the Certification Test Given on September 24, 2018.**

A motion was made by Commissioner Wallace and seconded by Commissioner Barrett to certify those Administrators of Elections, who passed the certification test given on September 24, 2018. (Aye votes: Barrett, Blackburn, McDonald, Wallace, Wheeler and Younce; No votes: None; Abstention: None.) **(See attached memo regarding administrators passing the certification test.)**

| County | Administrator |
|---|---|
| Fayette | Josh Tapp |
| Marion | Kyra Inglis |

- Commissioner Wheeler discussed and suggested redacting the name of the individual who made the complaint, in Putnam County, from the April 9, 2018, minutes which are placed on the state website.

Commissioner Wheeler made a motion to redact the name of the complainant from the April 9, 2018, minutes which are placed on the state website. Commissioner Younce seconded the motion and the motion passed unanimously. (Aye votes: Barrett, Blackburn, McDonald, Wallace, Wheeler and Younce; No votes: None; Abstention: None.)
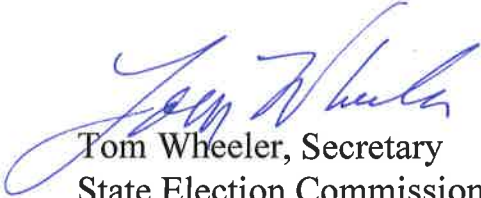
## Coordinator Update

- **Handout** - Coordinator Goins provided the commissioners with a copy of the election handout for 2018. This handout has voter registration information, election and early voting dates and provides information about the GoVoteTN app. Supplies are available to commission members, if needed.

- **Voter Registration Investigation** – Coordinator Goins discussed an ongoing investigation regarding an organization turning in numerous voter applications for non-citizens, deceased voters and/or submitting multiple voter applications for a voter with various information changed or falsified signatures. This organization was paying people to register voters. This information has been turned over to both Federal and several county District Attorneys. Coordinator Goins is looking at drafting legislation, which will make it illegal to pay per voter registration or fire someone if they do not meet a quota for registering voters in Tennessee.

- **Voter Participation Project** – Coordinator Goins does not believe this organization is intending to hurt anyone, but their mailings have caused confusion for voters. The mailing looks like the mailer is from the Secretary of State, but there is a disclaimer that the mailing is from the nonprofit. These mailings are going to non-citizens, and non-citizens are calling our office to see if they are eligible to vote. Various mailings were also sent to deceased voters. Coordinator Goins stated the Elections Division has been in contact with the organization, and he has suggested they need to get a better list to work from when sending their mailings to voters.

- **Be Registered** – Coordinator Goins stated Be Registered is sending voter registration forms to voters who are already registered to vote. The Elections Division and county election offices, are receiving calls from voters inquiring why they are receiving these mailings since they are already registered to vote and asking that their name be removed from the list.

- **Group Calling Voters to Register to Vote over Phone** – Coordinator Goins discussed a group calling citizens claiming to register voters over the phone in another state. This group was telling citizens they were with Turbo Vote. Turbo Vote contacted the Elections Division, to make the division aware they were not calling voters to register them over the phone. Turbo Vote advised they would never sponsor this type of activity.

- **Non-Citizens** – Coordinator Goins received a call from a local attorney, who assists non-citizens with naturalization process, about a group trying to register non-citizens in local elections.

- **Federal Voter Registration** – Coordinator Goins discussed voter registration group's use of the federal voter registration form, and the federal form does not specifically ask if an applicant was convicted of a felony. Tennessee's requirements are in the Federal Voter Application booklet, but are not always provided by the group registering voters. Several federal voter applications have been submitted and the individuals have not had their rights restored.

- **Amendment 1 – Update** – Coordinator Goins advised the state has won the Amendment 1 court case.

The next regularly scheduled meeting is set for January 14, 2019, and will be held in the William R. Snodgrass – Tennessee Tower, Nashville Room - 3rd floor at 12:00 Noon, Central Standard Time.

The meeting was adjourned at 1:20 p.m. Central Standard Time.

Respectfully submitted,

Tom Wheeler, Secretary
State Election Commission

# Vacant Status

D
R

**Total Vacancies:  0**

## Dominion Voting

Request for approval of the D-Suite 5.0, Touch Screen Ballot Marking Device and High Speed Tabulator.

Demonstrated on October 9, 2017, and viewed on August 7, 2018, in Wayne County, MI.

**Present**:

Jessica Bowers, Director of Certification

- **EAC – Certification Number**
  DVS-DemSuite-5.0

COPY

Tennessee Secretary of State
Tre Hargett

Elections Division
312 Rosa L. Parks Avenue, 7<sup>th</sup> Floor
Nashville, Tennessee 37243-1102

Mark Goins
Coordinator of Elections

615-741-7956
Mark.Goins@tn.gov

November 15, 2018

Jessica Bowers
Director, Certification
Dominion Voting
1201 18<sup>th</sup> Street, Suite 210
Denver, CO  80202

Dear Ms. Bowers:

This letter is to inform you of the certification of the Dominion Voting Democracy Suite 5.0 (Touchscreen Ballot-Marking Device and High Speed Tabulator) by the State Election Commission on October 8, 2018.  Listed below is the certification of the machine bearing EAC Certification Number:

• Dominion Voting Democracy Suite 5.0  -  DVS-DemSuite-5.0

This voting machine was viewed in Wayne County, Michigan on August 7, 2018.  The Dominion Voting Democracy Suite 5.0 equipment was demonstrated before the State Election Commission on October 9, 2017.

As you know, the State Election Commission requires the use of ballot tote bins to be used with optical scanners and Tennessee law requires the use of ballots with serially-numbered stubs.

Thank you for your cooperation in the certification process.

Sincerely,

Mark Goins
Coordinator of Elections

Attachment: Dominion Voting Democracy Suite 5.0 - DVS-DemSuite-5.0

# United States Election Assistance Commission

## Certificate of Conformance

## Dominion Democracy Suite 5.0

VVSG 2005 VER. I

**EAC CERTIFIED**

The voting system identified on this certificate has been evaluated at an accredited voting system testing laboratory for conformance to the 2005 *Voluntary Voting System Guidelines (2005 VVSG)*. Components evaluated for this certification are detailed in the attached Scope of Certification document. This certificate applies only to the specific version and release of the product in its evaluated configuration. The evaluation has been verified by the EAC in accordance with the provisions of the EAC *Voting System Testing and Certification Program Manual* and the conclusions of the testing laboratory in the test report are consistent with the evidence adduced. This certificate is not an endorsement of the product by any agency of the U.S. Government and no warranty of the product is either expressed or implied.

*Executive Director*
*U.S. Election Assistance Commission*

**Scope of Certification Attached**

**Product Name:** Democracy Suite

**Model or Version:** 5.0

**Name of VSTL:** Pro V&V

**EAC Certification Number:** DVS-DemSuite-5.0

**Date Issued:** February 8, 2017

**Manufacturer:** *Dominion*       **Laboratory:** *Pro V&V*
**System Name:** *Democracy Suite 5.0*      **Standard:** *2005 VVSG*
**Certificate:**    *DVS-DemSuite5.0*      **Date:**      *February 8, 2017*

# Scope of Certification

This document describes the scope of the validation and certification of the system defined above. Any use, configuration changes, revision changes, additions or subtractions from the described system are not included in this evaluation.

## Significance of EAC Certification

An EAC certification is an official recognition that a voting system (in a specific configuration or configurations) has been tested to and has met an identified set of Federal voting system standards. An EAC certification is **not**:

- An endorsement of a Manufacturer, voting system, or any of the system's components.
- A Federal warranty of the voting system or any of its components.
- A determination that a voting system, when fielded, will be operated in a manner that meets all HAVA requirements.
- A substitute for State or local certification and testing.
- A determination that the system is ready for use in an election.
- A determination that any particular component of a certified system is itself certified for use outside the certified configuration.

## Representation of EAC Certification

Manufacturers may not represent or imply that a voting system is certified unless it has received a Certificate of Conformance for that system. Statements regarding EAC certification in brochures, on Web sites, on displays, and in advertising/sales literature must be made solely in reference to specific systems. Any action by a Manufacturer to suggest EAC endorsement of its product or organization is strictly prohibited and may result in a Manufacturer's suspension or other action pursuant to Federal civil and criminal law.

## System Overview:

The D-Suite 5.0 Voting System is a paper-based optical scan voting system with a hybrid paper/DRE option consisting of the following major components: The Election Management System (EMS), the ImageCast Central (ICC), the ImageCast Precinct (ICP), and the ImageCast X (ICX).

Election Management System (EMS): The D-Suite 5.0 EMS consists of various components running as either a front-end/client application or as a back-end/server application. A listing of the applications and a brief description of each is presented below.

Front-end/Client applications:

• EMS Adjudication: Represents the server and client components responsible for adjudication, including reporting and generation of adjudicated result files from ImageCast Central tabulators and adjudication of write-in selections from ImageCast Precinct and ImageCast Central tabulators.

• EMS Audio Studio: A client application that represents an end-user helper application used to record audio files for a given election project. As such, it is utilized during the pre-voting phase of the election cycle.

• EMS Election Data Translator: End-user application used to export election data from election project and import election data into election project.

• EMS Election Event Designer: A client application that integrates election definition functionality together with ballot styling capabilities and represents a main pre-voting phase end-user application. ImageCast Voter Activation: An application, installed on a workstation or laptop at the polling place, which allows the poll workers to program smart cards for voters. The smart cards are used to activate voting sessions on ImageCast X.

• EMS Results Tally and Reporting: A client application that integrates election results acquisition, validation, tabulation, reporting, and publishing capabilities and represents the main post-voting phase end-user application.

Back-end/Server applications:

• EMS Adjudication Services: Represents a server side application which provides ballot information such as contests, candidates and their coordinates from EMS to the Adjudication application.

• EMS Application Server: Represents a server side application responsible for executing long running processes, such as rendering ballots, generating audio files and election files, etc.

• EMS Database Server: Represents a server side RDBMS repository of the election project database which holds all the election project data, including pre-voting and postvoting data.

• EMS Data Center Manager: A server application that represents a system level configuration application used in EMS back-end data center configuration.

• EMS Election Device Management: Application used for production and programming of election files, and other accompanying files, for ImageCast X terminals.

• EMS File System Service: A client application that acts as a stand-alone service that runs on client machines, enabling access to low level operating system API for partitioning CF cards, reading raw partition on ICP CF card, etc.

• EMS NAS Server: Represents a server side file repository of the election project file based artifacts, such as ballots, audio files, reports, log files, election files, etc.

• Smart Card Helper Service: A service that is installed on a workstation or laptop at the polling place, and provides required data format for programming smart cards for ImageCast devices, or, for jurisdiction's voting registration system in case of integration.

ImageCast Precinct (ICP): The ICP device is a hybrid precinct optical scan paper/DRE ballot counter designed to provide three major functionalities: ballot scanning and tabulation,

accessible voting, and ballot review and second chance voting. Accessible voting allows voters with disabilities to listen to an audio representation of a ballot and use a hand held controller called an Audio Tactile Interface (ATI) to make vote selections, which are then saved directly to the ICP when the voter casts their Accessible Voting ballot. The Ballot Review feature allows a voter to review their vote selections using an audio or visual representation, which displays or presents the voter with a complete listing of all contests contained on the ballot and an indication of the results which will be recorded for each contest once the voter's ballot is cast. Second Chance voting refers to scenarios in which an error has been detected on the voter's ballot (blank ballot, undervoted ballot, overvoted ballot, misread ballot, cross-over voted ballot), and the ICP notifies the voter by displaying a message or providing an audio visual cue, that one of these situations has been detected, and offers the voter an opportunity to reject and fix their ballot, or to cast the ballot as-is. The ICP scans marked paper ballots, interprets voter marks on the paper ballot and stores and tabulates each vote from each paper ballot. The ICP contains a small touch-screen LCD to allow the poll worker to initiate polling place activities, diagnostics and reports.

ImageCast Central (ICC) Count Scanner: The ICC is a high-speed, central ballot scan tabulator based on Commercial off the Shelf (COTS) hardware, coupled with the custom-made ballot processing application software. It is used for high speed scanning and counting of paper ballots.

ImageCast X (ICX) Ballot Marking Device (BMD): The Democracy Suite ImageCast X ballot marking platform is a solution that is used for creation of paper Electronic Mobile Ballots. These ballots can be scanned, reviewed, cast and tabulated at the polling location on an ImageCast Precinct device or later scanned and tabulated by the ImageCast Central optical ballot scanner. The ImageCast X also supports enhanced accessibility voting through optional accessories connected to the ImageCast X unit.

## Certified System before Modification:
NA

## Anomalies and/or Additions addressed in Democracy Suite 5.0:
Testing determined that the system and components used are not fully compliant to VVSG 1.0, Section 7 and RFI 2012-05. The deficiency is a result of the system using COT's software products in which the FIPS Certificates are no longer valid. The DVS 5.0 system shall be modified to bring it into compliance with the requirements of VVSG 1.0, Section 7 and RFI 2012-05. DVS has 30 days from the date of Certification of the DVS 5.0 system to submit a modification to make these changes.

## Mark definition:

50% or more of the target area marked consistently provides mark recognition. The manufacturer recommends black ink for marking ballot selections.
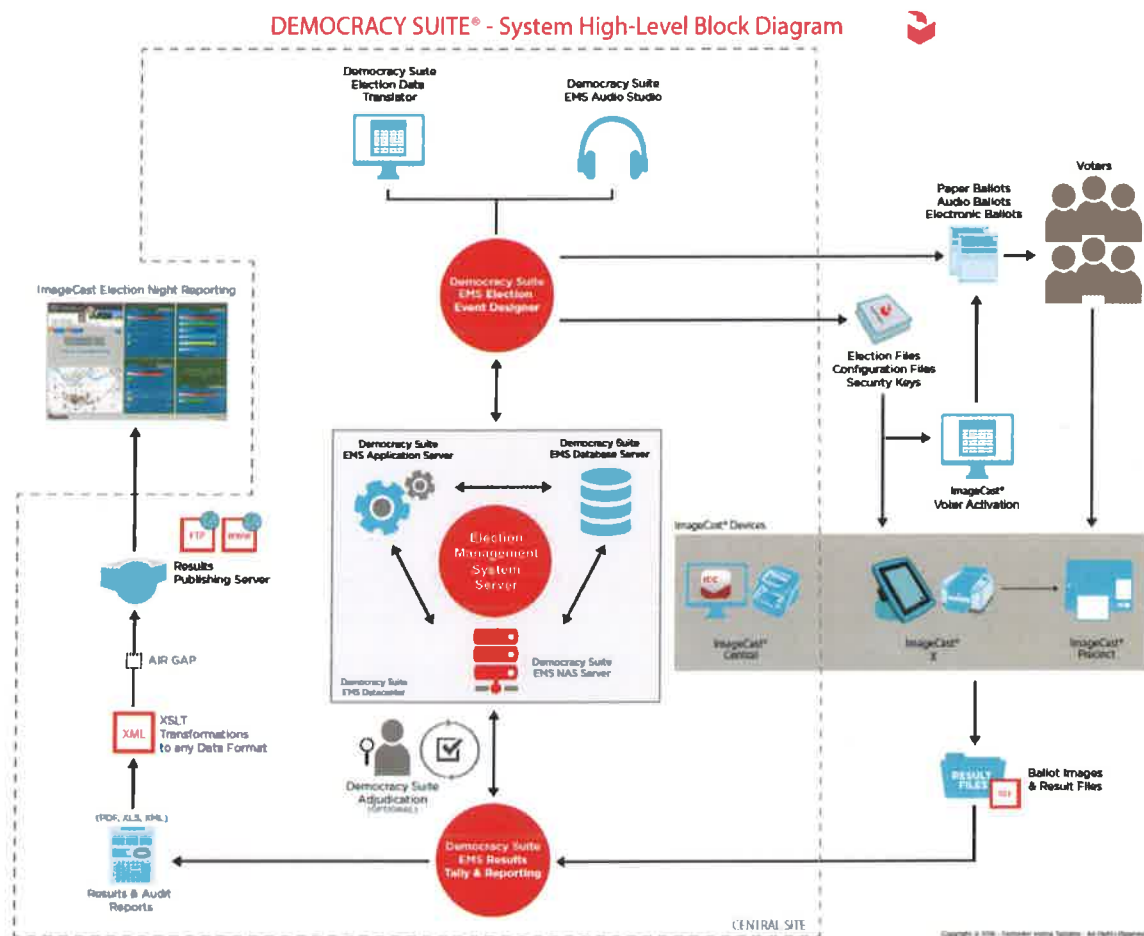
## Tested Marking Devices:

Sharpie brand markers, black ink.

## Language capability:

System supports Bengali, Chinese, English, French, Hindi, Japanese, Korean, Spanish, Thai.

## Democracy Suite 5.0 System Diagram



DEMOCRACY SUITE® - System High-Level Block Diagram

## Components Included:

This section provides information describing the components and revision level of the primary components included in this Certification.

| System Component | Software or Firmware Version | Hardware Version | Operating System or COTS | Comments |
|---|---|---|---|---|
| EMS Election Event Designer (EED) | 5.0.15.1 | | Windows 8.1 Pro | EMS |

| System Component | Software or Firmware Version | Hardware Version | Operating System or COTS | Comments |
|---|---|---|---|---|
| EMS Results Tally and Reporting (RTR) | 5.0.15.1 | | Windows 8.1 Pro | EMS |
| EMS Application Server | 5.0.15.1 | | Windows Server 2012 R2 Windows 8.1 Pro | EMS |
| EMS File System Service (FSS) | 5.0.15.1 | | Window 8.1 Pro | EMS |
| EMS Audio Studio (AS) | 5.0.15.1 | | Windows 8.1 Pro | EMS |
| EMS Data Center Manager (DCM) | 5.0.15.1 | | Windows Server 2012 R2 Windows 8.1 Pro | EMS |
| ImageCast Voter Activation (ICVA) | 5.0.15.1 | | Windows 8.1 Pro | EMS |
| EMS Adjudication (ADJ) | 5.0.0.17002 | | Windows 8.1 Pro | EMS |
| EMS Adjudication Services | 5.0.0.17002 | | | |
| EMS Election Device Management (EDM) | 5.0.15.1 | | Windows Server 2012 R2 Windows 8.1 Pro | EMS |
| Smart Card Helper Service | 5.0.15.1 | | Windows 8.1 Pro | EMS |
| Election Firmware | 5.0.1-US | PCOS-320A PCOS-320C | uClinux | ICP |
| Firmware Updater | 5.0.1-US | PCOS-320A PCOS-320C | uClinux | ICP |
| Firmware Extractor | 5.0.1-US | PCOS-320A PCOS-320C | uClinux | ICP |
| Kernel (uClinix) | 5.0.1-US | PCOS-320A PCOS-320C | Modified COTS | ICP |
| Boot Loader (COLILO) | 20040221 | PCOS-320A PCOS-320C | Modified COTS | ICP |
| ImageCast Central Application | 5.0.1-0001 | Canon DR-G1130 | Windows 8.1 Pro | ICC |
| ICX Application | 5.0.6149.28963 | | Android 4.4 (Avalue) Android 5.0 (Samsung) | ICX |
| ICX Security Certificate | N/A | | | ICX |
| ICX Security Certificate Password | N/A | | | ICX |
| Microsoft Windows Server | 2012 R2 Standard | | Unmodified COTS | EMS Server SW Components |
| Microsoft Windows | 8.1 Professional | | Unmodified COTS | EMS Client/Server SW Components; EMS SW Build |
| .NET Framework | 3.5 | | Unmodified COTS | EMS Client/Server SW Components; EMS SW Build |
| Microsoft Visual J# | 2.0 | | Unmodified COTS | EMS Client/Server SW Components; EMS SW Build |

| System Component | Software or Firmware Version | Hardware Version | Operating System or COTS | Comments |
|---|---|---|---|---|
| Microsoft Visual C++ 2013 Redistributable | 2013 | | Unmodified COTS | EMS Client/Server SW Components |
| Java Runtime Environment | 7u76 | | Unmodified COTS | EMS Client/Server SW Components |
| Java Runtime Environment | 8u77 | | Unmodified COTS | EMS Client/Server SW Components |
| Microsoft SQL Server 2012 Standard | 2012 Standard | | Unmodified COTS | EMS Client/Server Unmodified COTS SW Components |
| Microsoft SQL Server 2012 Service Pack 2 | 2012 SP2 | | Unmodified COTS | EMS Client/Server SW Components |
| Microsoft SQL Server 2012 SP@ Express with Advanced Services | 2012 SP2 | | Unmodified COTS | EMS Client/Server SW Components |
| Cepstral Voices | 6.2.3.81 | | Unmodified COTS | EMS Client/Server SW Components |
| Arial Narrow Fonts | N/A | | Unmodified COTS | EMS Client/Server SW Components; EMS SW Build |
| Maxim iButton Driver | 4.04 | | Unmodified COTS | EMS Client/Server SW Components |
| Adobe Reader DC | AcrobatDC | | Unmodified COTS | EMS Client/Server SW Components; EMS SW Build |
| Microsoft Acccess Database Engine | 2010 | | Unmodified COTS | EMS Client/Server SW Components |
| Open XML SDK 2.0 for Microsoft Office | 2.0 | | Unmodified COTS | EMS Client/Server SW Components |
| Infragistics NetAdvantage Win Forms 2011.1 | 2011 Vol. 1 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| Infragistics NetAdvantage WPF 2012.1 | 2012 Vol. 1 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| TX Text Control Library for .NET | 16.0 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| SOX | 14.3.1 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| Log4net | 1.2.10 | | Unmodified COTS | EMS SW Platform |
| NLog | 1.0.0.505 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| iTextSharp | 5.0.5.0 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| OpenSSL | 1.2 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| SQLite | 1.0.65.0 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| Lame | 3.99.4 | | Unmodified COTS | EMS SW Platform; EMS SW Build |

| System Component | Software or Firmware Version | Hardware Version | Operating System or COTS | Comments |
|---|---|---|---|---|
| Speex | 1.0.4 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| Ghostscript | 9.04 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| PdfToImage.dll | 1.2 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| SharpSSh package | 1.1.1.13 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| One Wire API for .NET | 4.0.2.0 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| Avalon-framework-cvs-20020806 | 20020806 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| Batik | 0.20-5 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| Fop | 0.20-5 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| Microsoft Visual J# 2.0 Redistributable Package – Second Edition (x64) | 2.0 | | Unmodified COTS | EMS SW Platform |
| Entity framework | 4.3.1 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| Spreadsheetlight | 3.4.3 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| Open XML SDK 2.0 for Microsoft Office | 2.0.5022.0 | | Unmodified COTS | EMS SW Platform; EMS SW Build |
| Open SSL | 1.1.2 | | Unmodified COTS | ICP |
| PNG Reference Library | 1.2.24 | | Unmodified COTS | ICP |
| Zlib | 1.2.3 | | Unmodified COTS | ICP |
| ASP.NET AJAX Control Toolkit | 15.1.4.0 | | Unmodified COTS | ICX incl. EDM |
| Entity Framework | 6.1.3.net45 | | Unmodified COTS | ICX incl. EDM |
| Ionics Zip Library | 1.9.1.8 | | Unmodified COTS | ICX incl. EDM |
| NLog Library | 1.0.0.505 | | Unmodified COTS | ICX incl. EDM |
| SQLite | 1.0.98.0 | | Unmodified COTS | ICX incl. EDM |
| Google Text-to-Speech Engine | 3.8.16 | | Unmodified COTS | ICX incl. EDM |
| OpenSSL | 1.2.3 | | Unmodified COTS | ICC SW Build Library |
| 1-Wire Driver (x86) | 4.04 | | Unmodified COTS | ICC Runtime SW |
| 1-Wire Driver (x64) | 4.04 | | Unmodified COTS | ICC Runtime SW |
| Kofax VRS | 4.5 Build 269 | | Unmodified COTS | ICC Runtime SW |
| Kofax VRS Service Pack 1 | 4.5.1 | | Unmodified COTS | ICC Runtime SW |
| Canon DR-G1130 Driver | 1.2 SP4 | | Unmodified COTS | ICC Runtime SW |
| Canon DR-G1130 Component Installer | 4.50 | | Unmodified COTS | ICC Runtime SW |
| Visual C++ 2013 | 12.0.30501 | | Unmodified COTS | ICC Runtime SW |

| System Component | Software or Firmware Version | Hardware Version | Operating System or COTS | Comments |
|---|---|---|---|---|
| Redistributable (x86) | | | | |
| Zxing Barcode Scanner | 4.7.5 | | Modified COTS | ICX SW |
| SoundTouch | 1.9.2 | | Modified COTS | ICX SW |
| 7-Zip | 9.20 (64 Bit) | | Unmodified COTS | EMS SW Build |
| Internet Information Server (IIS) | 6 | | Unmodified COTS | EMS SW Build |
| Visual Studio 2013 Premium | 2013.5 | | Unmodified COTS | EMS SW Build |
| ImgBurn | 2.5.7.0 | | Unmodified COTS | EMS SW Build |
| Active Perl | 5.20.2 | | Unmodified COTS | EMS SW Build |
| Patch | 2.5.9-7 | | | EMS SW Build |
| ISOnewspaper | 30.4 | | Unmodified COTS | EMS SW Build |
| Ogg Vorbis Encoder | 2.88 | | Unmodified COTS | EMS SW Build |
| Ogg Vorbis Encoder | 1.10.1 | | Unmodified COTS | EMS SW Build |
| Prism Mvvm | 1.1.1 | | Unmodified COTS | EMS SW Build |
| PDF Printing | 2.9.5.2 | | Unmodified COTS | EMS SW Build |
| WiX | 3.10 | | Unmodified COTS | EMS SW Build |
| NASM Assembler | 2.09.07 | | Unmodified COTS | ICC SW Build |
| Open SSL | 1.2.3 | | Unmodified COTS | ICC SW Build |
| Ajax Control Toolkit | 15.1.4 | | Unmodified COTS | EDM SW Build |
| SQLite | 1.0.98.0 | | Unmodified COTS | EDM SW Build |
| Ionic | 1.9.1.8 | | Unmodified COTS | EDM SW Build |
| Google Text-to-Speech Engine – Architecture Arm | 3.8.16 | | Unmodified COTS | EDM SW Build |
| Google Text-to-Speech Engine – Architecture x86 | 3.8.16 | | Unmodified COTS | EDM SW Build |
| Microsoft Enterprise Library | 5.0 | | Unmodified COTS | Adjudication SW Build |
| Microsoft Prism | 4.0-November 2010 | | Unmodified COTS | Adjudication SW Build |
| Microsoft Identity Foundation | 4.0 | | Unmodified COTS | Adjudication SW Build |
| Toggle Switch Control Library | 1.1.1 | | Unmodified COTS | Adjudication SW Build |
| Infragistics NetAdvantage 2013.1 | 2013.1 | | Unmodified COTS | Adjudication SW Build |
| iTextSharp | 5.5.1 | | Unmodified COTS | Adjudication SW Build |
| CLR Security | June 2010 | | Unmodified COTS | Adjudication SW Build |
| Open SSL | 1.0.2e | | Unmodified COTS | Adjudication SW Build |
| Community MSI | 1.4 | | Unmodified COTS | Adjudication |

| System Component | Software or Firmware Version | Hardware Version | Operating System or COTS | Comments |
|---|---|---|---|---|
| Extensions | | | | SW Build |
| TreeViewEx | 3.0.0.0 | | Unmodified COTS | Adjudication SW Build |
| SharpZibLib | 0.86.0 | | Unmodified COTS | ICL SW Build |
| Microsoft Visual Studio 2013 Installer Projects Extension | 2013 | | Unmodified COTS | ICL SW Build |
| Visual Basic Power Packs | 12.0 | | Unmodified COTS | ICL SW Build |
| G++(GNU C++ compiler) | gcc3.4.0-20040603 | | Unmodified COTS | ICP Election Firmware Compiler |
| Ubuntu 10.04 LTS – Long-term support | 10.04 | | Unmodified COTS | ICP Firmware Build |
| Toolchain Installation Script | NA | | Unmodified COTS | ICP Firmware Build |
| M68k uClinix tools base gcc | 3.4.0-20040603 | | Unmodified COTS | ICP Firmware Build |
| M68k uClinix tools c++ gcc | 3.4.0-20040603 | | Unmodified COTS | ICP Firmware Build |
| M68k uClinix tools gdb | 20040603 | | Unmodified COTS | ICP Firmware Build |
| OpenSSL | 1.1.2 | | Unmodified COTS | ICP Firmware Build |
| Ubuntu | 14.04.4 | | Unmodified COTS | ICP Firmware Build |
| ImageCast Precinct Optical Scanner | 5.0.1-US | PCOS-320C | | Available from Dominion Voting |
| ImageCast Precinct Optical Scanner | 5.0.1-US | PCOS-320A | | Available from Dominion Voting |
| ICP Ballot Box | | BOX-330A | | Available from Dominion Voting |
| ICX UPS Inline EMI Filter | | 1.0 | | Available from Dominion Voting |
| ICX Tablet | 5.0.6149.28963 | Samsung | | Available from Dominion Voting |
| ICX Tablet | 5.0.6149.28963 | Avalue 15" Tablet (SID-15V) | COTS | |
| ICX Tablet | 5.0.6149.28963 | Avalue 21" Tablet (SID-21V) | COTS | |
| Server | | Dell PowerEdge R630 | Windows Server 2012 R2 | |
| Client HW | | Dell Precision T3420 PC | Windows 8.1 Pro | |
| Client HW | | Dell Latitude E7450 Laptop | Windows 8.1 Pro | |
| Printer | | HP LaserJet Pro Printer M402dn | COTS | |
| ICC Workstation HW | | Dell OptiPlex 7440 All in One | Windows 8.1 Pro | |
| ICC Workstation HW | | Dell OptiPlex 9030 All In One | Windows 8.1 Pro | |
| Scanner | | Canon imageFormula DR- | COTS | |

| System Component | Software or Firmware Version | Hardware Version | Operating System or COTS | Comments |
|---|---|---|---|---|
| | | G1130 | | |
| Monitor | | Dell Ultrasharp 24" Monitor U2414H | COTS | |
| Monitor | | Dell Monitor KM632 | COTS | |
| Monitor | | Dell Monitor P2414Hb | COTS | |
| Ballot Printer | | Brother Laser Printer HL-L2300D | COTS | |
| CD/DVD Reader | | Dell DVD Multi Recorder | COTS | |
| iButton Programmer | | Maxim iButton Programmer DS9490P# with DS1402 | COTS | |
| UPS | | APC Smart-UPS SMT1500 | COTS | |
| Network Switch | | Dell X1008 Network Switch | COTS | |
| Network Switch | | Dell X1018 Network Switch | COTS | |
| Network Switch | | Dell X1026 Network Switch | COTS | |
| Network Switch | | Dell PowerConnect 2808 Network Switch | COTS | |
| Interface Hub | | Tecla ShieldDos KDL-02001 | COTS | |
| Sip and Puff | | Enabling Devices Sip and Puff | COTS | |
| Headphones | | Cyber Acoustics Headphones ACM-70 | COTS | |
| Joystick | | 4-way joystick controller S26 | COTS | |
| Paddles | | Enablemart #88906 Rocker (Paddle) Switch | COTS | |
| Footswitches | | ABLENET Jelly Bean Twist 10033400 | COTS | |
| CF Card Reader | | IOGEAR SDHC/microSDHC 0U51USC410 Card Reader | COTS | |
| CF Card Reader | | Lexar USB 3.0 Dual-Slot reader | COTS | |
| CF Card Reader | | Hoodman Steel USB 3.0 UDMA Reader 102015 | COTS | |
| CF Card Reader | | Lexar Professional CF card reader workflow CFR1 | COTS | |
| ATI | | ATI handset | | Available from |

| System Component | Software or Firmware Version | Hardware Version | Operating System or COTS | Comments |
|---|---|---|---|---|
| | | | | Dominion Voting |
| ATI | | ATI-USB handset | | Available from Dominion Voting |
| Smart Card Reader | | ACS PC-Linked Smart Card Reader ACR39U | COTS | |

## System Limitations

This table depicts the limits the system has been tested and certified to meet.

| Characteristic | Limiting Component | Limit | Comment |
|---|---|---|---|
| Ballot positions | The ballot | 462 | Both |
| Precincts in an election | EMS | 1000; 250 | Standard; Express |
| Contests in an election | EMS | 4000; 250 | Standard; Express |
| Candidates/Counters in an election | EMS | 40000; 2500 | Standard; Express |
| Candidates/Counters in a precinct | Tabulator | 462 | Both |
| Candidates/Counters in a tabulator | Tabulator | 10000; 2500 | Standard; Express |
| Ballot Styles in an election | Tabulator | 4000; 750 | Standard; Express |
| Ballot IDs in a tabulator | Tabulator | 200 | Both |
| Contests in a ballot style | Tabulator | 125 | Standard; Express |
| Candidates in a contest | EMS | 462; 231 | Standard; Express |
| Ballot styles in a precinct | Tabulator | 5 | Both |
| Number of political parties | Tabulator | 30 | Both |
| "vote for" in a contest | Tabulator | 30 | Both |
| Supported languages in an election | Tabulator | 5 | Both |
| Number of write-ins | The ballot | 462 | Both |

## Functionality

### 2005 VVSG Supported Functionality Declaration

| Feature/Characteristic | Yes/No | Comment |
|---|---|---|
| Voter Verified Paper Audit Trails | | |
| VVPAT | N/A | |
| Accessibility | | |
| Forward Approach | YES | |
| Parallel (Side) Approach | YES | |
| Closed Primary | | |
| Primary: Closed | YES | |
| Open Primary | | |
| Primary: Open Standard  (provide definition of how supported) | YES | |
| Primary: Open Blanket  (provide definition of how supported) | YES | |
| Partisan & Non-Partisan: | | |
| Partisan & Non-Partisan:  Vote for 1 of N race | YES | |
| Partisan & Non-Partisan: Multi-member ("vote for N of M") board races | YES | |
| Partisan & Non-Partisan:  "vote for 1" race with a single candidate and write-in voting | YES | |

| Feature/Characteristic | Yes/No | Comment |
|---|---|---|
| Partisan & Non-Partisan "vote for 1" race with no declared candidates and write-in voting | YES | |
| **Write-In Voting:** | | |
| Write-in Voting: System default is a voting position identified for write-ins. | YES | |
| Write-in Voting: Without selecting a write in position. | NO | |
| Write-in: With No Declared Candidates | YES | |
| Write-in: Identification of write-ins for resolution at central count | YES | |
| **Primary Presidential Delegation Nominations & Slates:** | | |
| Primary Presidential Delegation Nominations: Displayed delegate slates for each presidential party | YES | |
| Slate & Group Voting: one selection votes the slate. | YES | |
| **Ballot Rotation:** | | |
| Rotation of Names within an Office; define all supported rotation methods for location on the ballot and vote tabulation/reporting | YES | Equal time rotation |
| **Straight Party Voting:** | | |
| Straight Party: A single selection for partisan races in a general election | YES | |
| Straight Party: Vote for each candidate individually | YES | |
| Straight Party: Modify straight party selections with crossover votes | YES | |
| Straight Party: A race without a candidate for one party | YES | |
| Straight Party: "N of M race (where "N">1) | YES | |
| Straight Party: Excludes a partisan contest from the straight party selection | YES | |
| **Cross-Party Endorsement:** | | |
| Cross party endorsements, multiple parties endorse one candidate. | YES | |
| **Split Precincts:** | | |
| Split Precincts: Multiple ballot styles | YES | |
| Split Precincts: P & M system support splits with correct contests and ballot identification of each split | YES | |
| Split Precincts: DRE matches voter to all applicable races. | N/A | |
| Split Precincts: Reporting of voter counts (# of voters) to the precinct split level; Reporting of vote totals is to the precinct level | YES | |
| **Vote N of M:** | | |
| Vote for N of M: Counts each selected candidate, if the maximum is not exceeded. | YES | |
| Vote for N of M: Invalidates all candidates in an overvote (paper) | YES | |
| **Recall Issues, with options:** | | |
| Recall Issues with Options: Simple Yes/No with separate race/election. (Vote Yes or No Question) | YES | |
| Recall Issues with Options: Retain is the first option, Replacement candidate for the second or more options (Vote 1 of M) | NO | |
| Recall Issues with Options: Two contests with access to a second contest conditional upon a specific vote in contest one. (Must vote Yes to vote in 2nd contest.) | NO | |
| Recall Issues with Options: Two contests with access to a second contest conditional upon any vote in contest one. (Must vote Yes to vote in 2nd contest.) | NO | |

| Feature/Characteristic | Yes/No | Comment |
|---|---|---|
| Cumulative Voting | | |
| Cumulative Voting: Voters are permitted to cast, as many votes as there are seats to be filled for one or more candidates. Voters are not limited to giving only one vote to a candidate. Instead, they can put multiple votes on one or more candidate. | NO | |
| Ranked Order Voting | | |
| Ranked Order Voting: Voters can write in a ranked vote. | NO | |
| Ranked Order Voting: A ballot stops being counting when all ranked choices have been eliminated | NO | |
| Ranked Order Voting: A ballot with a skipped rank counts the vote for the next rank. | NO | |
| Ranked Order Voting: Voters rank candidates in a contest in order of choice. A candidate receiving a majority of the first choice votes wins. If no candidate receives a majority of first choice votes, the last place candidate is deleted, each ballot cast for the deleted candidate counts for the second choice candidate listed on the ballot. The process of eliminating the last place candidate and recounting the ballots continues until one candidate receives a majority of the vote | NO | |
| Ranked Order Voting: A ballot with two choices ranked the same, stops being counted at the point of two similarly ranked choices. | NO | |
| Ranked Order Voting: The total number of votes for two or more candidates with the least votes is less than the votes of the candidate with the next highest number of votes, the candidates with the least votes are eliminated simultaneously and their votes transferred to the next-ranked continuing candidate. | NO | |
| Provisional or Challenged Ballots | | |
| Provisional/Challenged Ballots: A voted provisional ballots is identified but not included in the tabulation, but can be added in the central count. | YES | |
| Provisional/Challenged Ballots: A voted provisional ballots is included in the tabulation, but is identified and can be subtracted in the central count | NO | |
| Provisional/Challenged Ballots: Provisional ballots maintain the secrecy of the ballot. | YES | |
| Overvotes (must support for specific type of voting system) | | |
| Overvotes: P & M: Overvote invalidates the vote. Define how overvotes are counted. | YES | Overvotes cause a warning to the voter and can be configured to allow voter to override. |
| Overvotes: DRE: Prevented from or requires correction of overvoting. | N/A | |
| Overvotes: If a system does not prevent overvotes, it must count them. Define how overvotes are counted. | YES | If allowed via voter override, overvotes are tallied separately. |
| Overvotes: DRE systems that provide a method to data enter absentee votes must account for overvotes. | N/A | |
| Undervotes | | |
| Undervotes: System counts undervotes cast for accounting purposes | YES | |

| Feature/Characteristic | Yes/No | Comment |
|---|---|---|
| **Blank Ballots** | | |
| Totally Blank Ballots: Any blank ballot alert is tested. | YES | Precinct voters receive a warning; both precinct and central scanners will warn on blank ballots. |
| Totally Blank Ballots: If blank ballots are not immediately processed, there must be a provision to recognize and accept them | YES | Blank ballots are flagged. These ballots can be manually examined and then be scanned and accepted as blank; or precinct voter can override and accept. |
| Totally Blank Ballots: If operators can access a blank ballot, there must be a provision for resolution. | YES | Operators can examine a blank ballot, re-mark if needed and allowed, and then re-scan it. |
| **Networking** | | |
| Wide Area Network – Use of Modems | NO | |
| Wide Area Network – Use of Wireless | NO | |
| Local Area Network – Use of TCP/IP | YES | Client/server only |
| Local Area Network – Use of Infrared | NO | |
| Local Area Network – Use of Wireless | NO | |
| FIPS 140-2 validated cryptographic module | YES | |
| **Used as (if applicable):** | | |
| Precinct counting device | YES | ImageCast Precinct |
| Central counting device | YES | ImageCast Central |

## Baseline Certification Engineering Change Orders (ECO)

Not applicable in new system test campaign.

**August 7, 2018 Election**
    **Dominion Voting –D-Suite 5.0 (Touchscreen Ballot-Marking Device), incl. ICX BMD, ICP, ICC & EMS**

- Had one Ballot-Marking Device and Optical Scan Reader at each precinct
- Used as ADA machine
- Used a pre-printed ballot with a stub
- Precincts did not have a laptop used to configure ballot cards for voters (task performed by central office) – this caused a lot of delay at the precincts and added pressure on central office

Ballot :     Republican, Democratic, Libertarian Parties holding a Primary Offices of Governor, U.S. Senate, U. S. House, State Senator, State Legislator, County Executive, County Commissioner, Delegate to County Convention; County referendum and School referendum

Viewed Dominion voting system in Precincts 1, 4, 5, 7, 10 and12 in the City of Romulus

City of Romulus has 17,000 registered voters

Notes on Set-up

- Laptops used to configure cards

- Technician card (Used for original set up)

- Poll worker card (Used at precinct)

- Voter card (Used at machine)

Viewed High speed tabulator at county office - 25 ballots loaded onto tabulator at a time

# OFFICIAL BALLOT
## Primary Election
### Tuesday, August 7, 2018
### Wayne County, Michigan
### City of Romulus, Precinct 7

## Partisan Section - Vote Only 1 Party Section

### Republican Party Section

**State**

**Governor**
Vote for not more than 1

- Patrick Colbeck ○
- Jim Hines ○
- Bill Schuette ○
- Brian Calley ○
- ○

**Congressional**

**United States Senator**
Vote for not more than 1

- Sandy Pensler ○
- John James ○
- ○

**Representative in Congress 13th District**
Vote for not more than 1

**Representative in Congress 13th District Partial Term Ending 1/3/2019**
Vote for not more than 1

- ○

**Legislative**

**State Senator 6th District**
Vote for not more than 1

- Brenda Jones ○
- ○

### Democratic Party Section

**State**

**Governor**
Vote for not more than 1

- Shri Thanedar ○
- Gretchen Whitmer ○
- Abdul El-Sayed ○
- ○

**Congressional**

**United States Senator**
Vote for not more than 1

- Debbie Stabenow ○
- ○

**Representative in Congress 13th District**
Vote for not more than 1

- Bill Wild ○
- Coleman A. Young II ○
- Ian Conyers ○
- Shanelle Jackson ○
- Brenda Jones ○
- Rashida Tlaib ○
- ○

**Representative in Congress 13th District Partial Term Ending 1/3/2019**
Vote for not more than 1

- Rashida Tlaib ○
- Bill Wild ○
- Ian Conyers ○
- Brenda Jones ○
- ○

**Legislative**

**State Senator 6th District**
Vote for not more than 1

- Robert L. Kosowski ○
- Erika Geiss ○
- ○

### Libertarian Party Section

**State**

**Governor**
Vote for not more than 1

- John J. Tatar ○
- Bill Gelineau ○
- ○

**Congressional**

**United States Senator**
Vote for not more than 1

- ○

**Representative in Congress 13th District**
Vote for not more than 1

- ○

**Representative in Congress 13th District Partial Term Ending 1/3/2019**
Vote for not more than 1

- ○

**Legislative**

**State Senator 6th District**
Vote for not more than 1

- ○

## Proposal Section

### Authority

**Wayne County Public Transportation Millage**

If approved, this proposal will renew the 1.0 mill levied by the Wayne County Transportation Authority for the years 2018 through 2021, and will allow continued support to the Suburban Mobility Authority for Regional Transportation (SMART) for a public transportation system serving the elderly, disabled and general public of Wayne County.

For the purpose of providing funds in support of public transportation serving the elderly, disabled, and general public, shall 1.0 mill on all taxable property located within the Wayne County Transportation Authority area, be imposed for a period of four (4) years, being years 2018 through 2021? Based on known taxable values from the previous year, this millage would raise approximately $16,840,052.04 in the first year.

Yes ○

No ○

### Local School District

**Romulus Community Schools Sinking Fund Millage Proposal**

Shall the limitation on the amount of taxes which may be assessed against all property in Romulus Community Schools, Wayne County, Michigan, be increased by and the board of education be authorized to levy not to exceed 3 mills ($3.00 on each $1,000 of taxable valuation) for a period of 10 years, 2018 to 2027, inclusive, to create a sinking fund for the purchase of real estate for sites for, and the construction or repair of, school buildings, for school security improvements, for the acquisition or upgrading of technology and all other purposes authorized by law; the estimate of the revenue the school district will collect if the millage is approved and levied in 2018 is approximately $2,300,000?

Yes ○

No ○

**Partisan Section Continued - Vote Only 1 Party Section**

| Republican Party Section | Democratic Party Section | Libertarian Party Section |
|---|---|---|
| **Legislative** | **Legislative** | **Legislative** |
| **Representative in State Legislature 12th District** Vote for not more than 1 | **Representative in State Legislature 12th District** Vote for not more than 1 | **Representative in State Legislature 12th District** Vote for not more than 1 |
| Michelle Bailey ○ | Lauretha Shelton ○ | |
| ○ | Alexandria Taylor ○ | **County** |
| **County** | Tomeka Boles ○ | **County Executive** Vote for not more than 1 |
| **County Executive** Vote for not more than 1 | Alex Garza ○ | |
| | ○ | ○ |
| Adam Salam Adamski Formerly: Mario Nesr Fundarski ○ | **County** | **County Commissioner 11th District** Vote for not more than 1 |
| Denis Curran ○ | **County Executive** Vote for not more than 1 | ○ |
| ○ | Warren C. Evans ○ | **Delegate** |
| **County Commissioner 11th District** Vote for not more than 1 | ○ | **Delegate to County Convention** Vote for not more than 2 |
| ○ | **County Commissioner 11th District** Vote for not more than 1 | |
| **Delegate** | A. Haidous ○ | |
| **Delegate to County Convention** Vote for not more than 2 | ○ | |
| ○ | **Delegate** | |
| ○ | **Delegate to County Convention** Vote for not more than 10 | |
| | Ulanda C. Caldwell ○ | |
| | Sallie Rooks Matthews ○ | |
| | Michal P. Walker ○ | |
| | Johnny Williams ○ | |
| | Virginia Williams ○ | |
| | ○ | |
| | ○ | |
| | ○ | |
| | ○ | |
| | ○ | |
| | ○ | |
| | ○ | |

# PROCEDURES FOR CERTIFYING VOTING MACHINES
# BY THE TENNESSEE STATE ELECTION COMMISSION

All voting machines/vendors must receive certification from the state election commission and the coordinator of elections before any voting machines or systems may be sold in the State of Tennessee.

## First Step:

Any interested vendor should submit a written request to the coordinator of elections and the state election commission requesting certification of your company together with the EAC certification number, a financial report and a list of all states that have already bought your voting machines or systems. If you would like to demonstrate your product at a meeting of the state election commission, please make that request in your letter. You will be notified of the date, time, and place of the meeting where you may make your presentation.

## Second Step:

### A. Voting Machine Procedure

Following verification of EAC certification and an initial presentation of your product and/or services, you would need to arrange for at least two (2) State Election Commissioners (of opposite parties) and the coordinator of elections (or designee) to view your machines or system in use in an election of a substantial size in another state. An election of a substantial size involves at the minimum the following characteristics:

- The jurisdiction has a population of at least 10,000 persons;
- The jurisdiction has at least two (2) or more district races on the ballots; and
- There are at least two (2) contested races involving both at large and district races on the ballot.

### B. Voting Machine Software or Hardware Upgrade

- EAC Certification;
- Presentation of upgrade before State Election Commission at a meeting; and
- Viewing of upgrade in another state (In lieu of viewing machine in another state, at the discretion of the State Election Commission, letters of recommendation from users in other jurisdiction may be used as support for approval.)

### C. De Minimis Voting System Changes

- Any De Minimis change to an EAC certified voting system shall be submitted to the state election commission and coordinator of elections to be approved. For purposes of approval of the de minimis change to the voting system, all that will be required is a letter from the EAC stating the change is de minimis, unless further information is requested by the state election commission or coordinator of elections.

## Third Step:

The State Election Commission must vote to certify the machine in order for the machines to be used in an election in Tennessee.

You may send any correspondence for both the state election commission and the coordinator of elections to the following address:

> 312 Rosa L.Parks Avenue, 7th Floor
> William R. Snodgrass Tower
> Nashville, Tennessee 37243
> (615) 741-7956

If you have any further questions regarding certification of your company, please feel free to contact the office of the state election coordinator at the phone number listed above.

Tennessee Secretary of State

Tre Hargett



Elections Division
312 Rosa L. Parks Avenue, 7<sup>th</sup> Floor
Nashville, Tennessee 37243-1102

Mark Goins
Coordinator of Elections

615-741-7956
Mark.Goins@tn.gov

# MEMORANDUM

**To:**       State Election Commission Members

**From:**    Mark Goins *Mark Goins*
             Coordinator of Elections

**Date:**    October 2, 2018

**Subject:** Results of the September 24, 2018 Certification Exam

___

On September 24, 2018, this office administered a certification exam. The following Administrators of Elections obtained a passing score on that exam:

**Josh Tapp (Fayette County)**

**Kyra Inglis (Marion County)**

# Code of Conduct for County Election Commission Members and Administrators of Elections

County Election Commission members and Administrators of Elections are expected to faithfully and impartially discharge the duties of their office in order to conduct fair and trustworthy elections. The actions and conduct of the County Election Commission members and the Administrator of Elections impact the integrity of the election process. To further the interest of instilling confidence in the electoral process, while performing election commission duties, specifically during office hours or during election commission meetings, County Election Commission members and Administrators of Elections must observe and follow the Code of Conduct as described below:

1. Comply with existing laws governing the conduct of elections in Tennessee;
2. Implement the election laws in a fair and impartial manner;
3. Demonstrate impartiality and fairness to all voters, political parties, candidates and their representatives and all members of the public;
4. Refrain from circulating or signing a petition for any candidate, initiative, or referendum;
5. Refrain from making disparaging comments or remarks about candidates or issues on the ballot, including but not limited to writing letters to the editor of a newspaper or posting comments on an internet blog; Facebook, Twitter, Instagram or any other social media in favor of or against any candidate or ballot referendum, identifying your position as a County Election Commission member or Administrator of Elections;
6. Avoid wearing, carrying or displaying any sign, symbol or slogan that is connected to a candidate;
7. Protect the secrecy of each voter's ballot;
8. Refrain from accepting directly or indirectly any monitory gift or any other valuable thing from any candidate, candidate representative or vendor;
9. Refrain from providing favors or divulging information which may be advantageous to candidates or political parties, unless such favor or information is provided to all candidates and political parties;
10. Refrain from participating in the consideration of any election commission decisions involving immediate family members whose names appear on the ballot; and
11. Conduct all duties in a professional manner

Violations of the Code of Conduct may result in disciplinary actions in accordance with the State Election Commission's statutory authority under Tenn. Code Ann. § 2-12-101, including removal of a county election commission member or decertification of a certified Administrator of Elections.